For the fiscal year ended December 25, 1993
Transition Report Pursuant to Section 13 or $15(\mathrm{~d})$ of the
Securities Exchange Act of 1934 (No fee required)
for the transition period from

Registrant's telephone number, including area code: 407/278-4800
Securities registered pursuant to Section $12(b)$ of the Act:

## Title of each class

Name of each exchange on which registered

New York Stock Exchange New York Stock Exchange New York Stock Exchange

Securities registered pursuant to Section 12(g) of the Act: None
Indicate by check mark whether the registrant (1) has filed all reports required to be filed by Section 13 or 15(d) of the Securities Exchange Act of 1934 during the preceding 12 months (or for such shorter period that the registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days. Yes $x$ No $\qquad$
Indicate by check mark if disclosure of delinquent filers pursuant to Item 405 of Regulation S-K is not contained herein and will not be contained, to the best of the registrant's knowledge, in definitive proxy or information statements incorporated by reference in Part III of this Form 10-K or any amendment to this Form 10-K. $x$

The aggregate market value of voting stock held by non-affiliates of the registrant as of March 18, 1994 was approximately $\$ 3,150,146,243$.

As of March 18, 1994, the Registrant had $96,197,738$ shares of Common Stock outstanding.

Documents Incorporated by Reference
Portions of the Registrant's Annual Report to Stockholders for the fiscal year ended December 25, 1993, are incorporated by reference in Part II and the Proxy Statement to be mailed to stockholders on or about April 14, 1994 for the Annual Meeting to be held on May 18, 1994, are incorporated by reference in Part III.

Exhibit Index on Sequentially Numbered Page
Page 1 of

The undersigned hereby amends Item 8 of its Annual Report on Form $10-\mathrm{K}$ for the fiscal Year ended December 25, 1993, including the financial statements set forth in the registrant's Annual Report to Stockholders for the fiscal year ended December 25, 1993 (on pages 21-36) incorporated therein by reference, as set forth in this Amendment No. 1 to the Annual Report on Form 10-K for the fiscal year ended December 25, 1993.

ITEM 8. FINANCIAL STATEMENTS.
The financial statements of the Company for the 52 weeks ended December 28, 1991, December 26, 1992 and December 25, 1993 set forth in the Company's Annual Report to Stockholders for the fiscal year ended December 25, 1993 (on pages 21-36) are incorporated herein by reference and made a part of this report.

## SIGNATURE

Pursuant to the requirements of Section 13 or 15(d) of the Securities Exchange Act of 1934, the Registrant has duly caused this report to be signed on its behalf by the undersigned, thereunto duly authorized on March 29, 1994.

OFFICE DEPOT, INC.
By /s/ BARRY J. GOLDSTEIN
Barry J. Goldstein
Executive Vice President-Finance,
Chief Financial Officer and Secretary
13.1 Annual Report to Stockholders
(financial statements only)

Office Depot Inc. And Subsidiaries INDEPENDENT AUDITORS' REPORT

Exhibit 13.1
To the Board of Directors of Office Depot, Inc.
We have audited the consolidated balance sheets of Office Depot, Inc. and Subsidiaries as of December 25, 1993 and December 26, 1992, and the related consolidated statements of earnings, stockholders' equity and cash flows for each of the three years in the period ended December 25, 1993. These financial statements are the responsibility of the Company's management. Our responsibility is to express an opinion on these financial statements based on our audits.

We conducted our audits in accordance with generally accepted auditing standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audits provide a reasonable basis for our opinion.

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the consolidated financial position of Office Depot, Inc. and Subsidiaries as of December 25, 1993 and December 26, 1992 and the results of their operations and their cash flows for each of the three years in the period ended December 25, 1993 in conformity with generally accepted accounting principles.

## DELOITTE \& TOUCHE

Certified Public Accountants
Fort Lauderdale, Florida
February 8, 1994

|  | ```5 2 ~ W e e k s Ended December 25, 1 9 9 3``` | ```5 2 \text { Weeks} Ended December 26, 1 9 9 2``` | ```5 2 ~ W e e k s Ended December 28, 1 9 9 1``` |
| :---: | :---: | :---: | :---: |
| Sales | \$2,579,494 | \$1, 732,965 | \$1,300, 847 |
| Cost of goods sold and occupancy cost | 1,980,429 | 1,334,305 | 1, 001,484 |
| Gross profit. | 599, 065 | 398,660 | 299,363 |
| Store and warehouse operating and selling expenses.............. | 399,966 | 275,016 | 214,525 |
| Pre-opening expenses. | 9, 073 | 7,453 | 7,774 |
| General and administrative expenses | 75,851 | 53,933 | 39,007 |
| Amortization of goodwill. | 1,613 | 49 | -- |
|  | 486,503 | 336,451 | 261, 306 |
| Operating profit. | 112,562 | 62,209 | 38, 057 |
| Other income (expense) |  |  |  |
| Interest income. | 4,556 | 1,303 | 151 |
| Interest expense | $(10,598)$ | $(1,459)$ | $(2,386)$ |
| Merger costs. | -- | -- | $(8,950)$ |
| Earnings before income taxes and extraordinary credit......................... | 106,520 | 62,053 | 26,872 |
| Income taxes. | 43,103 | 24, 261 | 12,495 |
| Earnings before extraordinary credit | 63,417 | 37,792 | 14,377 |
| Extraordinary credit. | - - | 1,396 | 614 |
| Net earnings. | \$ 63,417 | \$ 39,188 | \$ 14,991 |
| Earnings per common and common equivalent share |  |  |  |
|  |  |  |  |
| Earnings before extraordinary credit. | \$ . 67 | \$ . 41 | \$ . 18 |
| Extraordinary credit. | -- | . 02 | . 01 |
| Net earnings. | \$ . 67 | \$ . 43 | \$ . 19 |
|  | ----- | ----- | ----- |

The accompanying notes are an integral part of these statements.


The accompanying notes are an integral part of these statements.
Period from December 30, 1990 to December 25, 1993 (In thousands, except for
number of shares)

|  | Common Stock Shares | Common Stock Amount |  | Additional Paid-in Capital | Foreign Currency Translation Adjustment |  | Retained Earnings | Treasury Stock |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Balance at December 30, 1990. | 73,742,931 | \$ | 738 | \$ 134,896 | \$ | - | \$ 10,178 | \$ $(1,750)$ |
| Sales of common stock, net of related costs. | 11,190,000 |  | 112 | 132,314 |  | - | - | - |
| Exercise of stock options (including tax benefits)....... | 2,129,094 |  | 21 | 13,359 |  | - | - | - |
| Sale of stock under employee purchase plan. | 26,376 |  | - | 225 |  | - | - | - |
| 401k plan matching contributions.. | 38,787 |  | - | 359 |  | - | - | - |
| Net earnings for the period....... | - |  | - | - |  | - | 14,991 | - |
| Balance at December 28, 1991. | 87,127,188 |  | 871 | 281,153 |  | - | 25,169 | $(1,750)$ |
| Exercise of stock options <br> (including tax benefits)....... | 3,721,320 |  | 38 | 36,532 |  | - | - | - |
| Sale of stock under employee purchase plan. | 39,932 |  | - | 705 |  | - | - | - |
| 401k plan matching contributions.. | 36,784 |  | - | 443 |  | - | - | - |
| Foreign currency translation adjustment | - |  | - | - |  | 98 | - | - |
| Net earnings for the period...... | - |  | - | - |  | - | 39,188 | - |
| Balance at December 26, 1992..... | 90, 925, 224 |  | 909 | 318,833 |  | 98 | 64,357 | $(1,750)$ |
| Issuance of common stock for acquisitions. | 3,356,934 |  | 34 | 94,664 |  | - | - | - |
| Exercise of stock options (including tax benefits)....... | 1,227,670 |  | 13 | 11,278 |  | - | - | - |
| Sale of stock under employee purchase plan. | 59,659 |  | - | 1,604 |  | - | - | - |
| 401k plan matching contributions.. | 39,746 |  | - | 947 |  | - | - | - |
| Foreign currency translation adjustment | - |  | - | - |  | 285 | - | - |
| Net earnings for the period....... | - |  | - | - |  | - | 63,417 | - |
| Balance at December 25, 1993...... | 95,609,233 | \$ | 956 | \$ 427,326 | \$ | 383 | \$127,774 | \$ (1,750) |
|  |  |  |  |  |  |  |  |  |

The accompanying notes are an integral part of these statements.

Cash flows from operating activities
Cash received from customers
\$ 2,553, 347
Cash paid for inventories
Cash paid for store and warehouse operating,
selling and general and administrative expenses...
Interest received
Interest paid.
Taxes paid
Net cash provided (used) in operating activities...
Cash flows from investing activities
Capital expenditures - net.
Purchase of Eastman common stock
$(20,001)$
Acquisition cash overdraft assumed, net
Net cash used in investing activities
Cash flows from financing activities
Proceeds from issuance of common stock
Proceeds from exercise of stock options
Foreign currency translation adjustment
Proceeds from long- and short-term borrowing
Payments on long- and short-term debt
Net cash provided by financing activities
Net increase in cash and cash equivalents
$(1,925,005)$
$(520,203)$
4,557
$(1,845)$
$(28,660)$
82,191
$(102,417)$
$(4,106)$
$(126,524)$

10,308
285
190, 464
$(148,418)$
52,639
8,306
130,192
\$
138,498
------------
Reconciliation of net earnings to net cash provided (used) in operating activities Net earnings
Adjustments to reconcile net earnings to net cash
provided (used) in operating activities
Depreciation and amortization
...........
Changes in assets and liabilities (net of effect of acquisitions)
Increase in receivables
Increase in merchandise inventories..
63,417

30,434
$(45,006)$
$(150,234)$
taxes and other assets
$(15,862)$
199,442
expenses and deferred credit
Total adjustments
18,774
\$
82,191

Net cash provided (used) in operating activities

|  | $\begin{aligned} & 52 \text { Weeks } \\ & \text { Ended } \\ & \text { cember 25, } \\ & 1993 \end{aligned}$ |
| :---: | :---: |
| \$ | $\begin{gathered} 2,553,347 \\ (1,925,005) \end{gathered}$ |
|  | $(520,203)$ |
|  | 4,557 |
|  | $(1,845)$ |
|  | $(28,660)$ |
|  | 82,191 |
|  | $(102,417)$ |
|  | $(20,001)$ |
|  | $(4,106)$ |
|  | $(126,524)$ |
|  | - |
|  | 10,308 |
|  | 285 |
|  | 190,464 |
|  | $(148,418)$ |
|  | 52,639 |
|  | 8,306 |
|  | 130,192 |
| \$ | 138,498 |
|  |  |
| \$ | 63,417 |
|  | 30,434 |
|  | $(45,006)$ |
|  | $(150,234)$ |
|  | $(15,862)$ |
|  | 199,442 |
|  | 18,774 |
| \$ | 82,191 |
|  | --- |

-----


The accompanying notes are an integral part of these statements

Office Depot, Inc. and subsidiaries (the "Company") operates a chain of high-volume office supply stores and contract stationer/delivery warehouses throughout the country. The Company was incorporated in March 1986 and opened its first store in October 1986.

## BASIS OF PRESENTATION

The consolidated financial statements include the accounts of the Company and its wholly-owned subsidiaries. All significant intercompany transactions have been eliminated in consolidation.

All common stock share and per share amounts for all periods presented have been adjusted for a three-for-two stock split in June 1993 and a two-for-one stock split in May 1992 effected in the form of stock dividends.

Certain reclassifications were made to prior year statements to conform to 1993 presentations.

CASH AND CASH EQUIVALENTS
The Company considers any highly liquid debt instruments purchased with an original maturity of three months or less to be cash equivalents.

## RECEIVABLES

Receivables are comprised of trade receivables not financed through outside programs as well as amounts due from vendors under rebate and cooperative advertising programs.

## MERCHANDISE INVENTORIES

Inventories are stated at the lower of weighted average cost or market value.

## INCOME TAXES

The Company currently provides for Federal and state income taxes currently payable as well as for those deferred because of temporary differences between reporting assets and liabilities for tax purposes and for financial statement purposes using the provisions of Statement of Financial Accounting Standards No. 109, "Accounting for Income Taxes." Under this standard, deferred tax assets and liabilities represent the tax effects, based on current tax law, of future deductible or taxable amounts attributable to events that have been recognized in the financial statements. In prior years, the Company had provided for income taxes using the provisions of APB No. 11.

## PROPERTY AND EQUIPMENT

Depreciation and amortization are provided in amounts sufficient to relate the cost of depreciable assets to operations over their estimated service lives on a straight line basis. Leasehold improvements are amortized over the terms of the respective leases or the service lives of the improvements.

## Goodwill

Goodwill represents the excess of purchase price and related costs over the value assigned to the net tangible assets of businesses acquired. Goodwill is amortized on a straight-line basis over 40 years. Accumulated amortization of goodwill was $\$ 1,657,000$ and $\$ 49,000$ as of December 25, 1993 and December 26, 1992, respectively.

Pre-opening Expenses
Pre-opening expenses related to new store openings are expensed as incurred.

Acquisition of The Office Club, Inc.
On April 10, 1991, the Company completed its acquisition of The Office Club, Inc. ("Club"). The merger with Club was accounted for in 1991 on a "pooling of interests" basis for accounting and financial reporting purposes. Financial statements for periods prior to the merger have been restated to reflect the financial position and results of operations of the combined companies as if they had merged as of the beginning of the earliest period reported. Club became a wholly-owned subsidiary of the Company through the exchange of $25,970,781$ shares of the Company's common stock for all of the outstanding stock of Club on a ratio of 1.194 shares of Depot stock for each Club share. References to Office Depot, Inc. and to The Office Club, Inc. before the merger will be referred to as "Depot" and "Club," respectively. Costs of $\$ 8,950,000$ associated with the merger have been reflected in the results of operations for 1991.

## Earnings Per Common and Common Equivalent Shares

Net earnings per common equivalent share is based upon the weighted average number of shares and equivalents outstanding during each period. The weighted average number of common and common equivalent shares outstanding for the years ended December 25, 1993, December 26, 1992 and December 28, 1991 were 94,627,000, $91,709,000$ and $80,178,000$, respectively. Stock options and warrants are considered common stock equivalents. The zero coupon, convertible, subordinated notes are not common stock equivalents and are anti-dilutive in the fully diluted computation.

Fiscal Year
The Company is on a 52 or 53 week fiscal year ending on the last Saturday in December.

## Postretirement Benefits

The Company does not currently provide postretirement benefits for its employees.

Fair Value of Financial Instruments
Statement of Financial Accounting Standards No. 107, "Disclosure about Fair Value of Financial Instruments", requires disclosure of the fair value of financial instruments, both assets and liabilities, recognized and not recognized in the Consolidated Balance Sheet of the Company, for which it is practicable to estimate fair value. The estimated fair values of financial instruments which are presented herein have been determined by the Company using available market information and appropriate valuation methodologies. However, considerable judgment is required in interpreting market data to develop estimates of fair value. Accordingly, the estimates presented herein are not necessarily indicative of amounts the Company could realize in a current market exchange.

The following methods and assumptions were used to estimate fair value:

* the carrying amounts of cash and cash equivalents, receivables and accounts payable approximate fair value due to their short term nature;
* discounted cash flows using current interest rates for financial instruments with similar characteristics and maturity were used to determine the fair value of short-term and long-term debt; and,
* market prices were used to determine the value of the zero coupon, convertible, subordinated notes.

There was no significant difference as of December 25, 1993 in the carrying value and fair market value of financial instruments except for the zero coupon, convertible, subordinated notes which had a carrying value of $\$ 350,298,000$ and a fair value of $\$ 419,750,000$.

NOTE B--PROPERTY AND EQUIPMENT
Property and equipment consists of:


## NOTE C--LONG-TERM DEBT

## Long-term debt consists of the following:



Maturities of long-term debt are as follows:
December 25,
1993
(in thousands)

## 1994

\$ 3,105

1995
1996
1,808

1997
610
1998 and after
13, 285
Capital lease obligations collateralized by certain
$3 \%$ senior subordinated notes, unsecured and due 2002
\$ 5,496
\$ 4, 258
Installment notes payable in monthly installments
through January 1996, collateralized by certain
telephone equipment and vehicles

Less current portion

|  | $\begin{array}{r} 1,808 \\ 610 \end{array}$ |
| :---: | :---: |
|  | 526 |
|  | 13,285 |
| \$ | 19,334 |

Future minimum lease payments under capital leases together with the present value of the net minimum lease payments as of December 25, 1993 are as follows:


The Company has a credit agreement with its principal bank and a syndicate of commercial banks to provide for a working capital line of $\$ 200,000,000$. The agreement provides that funds borrowed will bear interest, at the Company's option, at either $3 / 4 \%$ over the LIBOR rate or at a base rate linked to the prime rate. The Company must also pay a fee of $1 / 4 \%$ per annum on the available and unused portion of the credit facility. The credit facility expires in September 1996. In addition to the credit facility, the bank has provided a lease facility to the Company under which the bank has agreed to purchase up to $\$ 15,000,000$ of equipment from the Company and lease such equipment back to the Company. As of December 25,1993 , the Company had no outstanding borrowings under the revolving credit facility and had utilized approximately $\$ 7,711,000$ of the lease facility. The loan agreement contains covenants relating to various financial statement ratios and provides for a limitation on the payment of cash dividends on common stock, not to exceed $25 \%$ of net earnings, without the bank's consent.

NOTE D--ZERO COUPON, CONVERTIBLE, SUBORDINATED NOTES
On December 11, 1992, the Company issued \$316,250,000 principal amount of Liquid Yield Option Notes (LYONs) with a price to the public of $\$ 150,769,000$. The issue price of each such LYON was $\$ 476.74$ and there will be no periodic payments of interest. The LYONs will mature on December 11, 2007 at $\$ 1,000$ per LYON representing a yield to maturity of $5 \%$ (computed on a semiannual bond equivalent basis).

On November 1, 1993, the Company issued $\$ 345,000,000$ principal amount of LYONs with a price to the public of $\$ 190,464,000$. The issue price of each such LYONs was $\$ 552.07$ and there will be no periodic payments of interest. These LYONs will mature on November 1, 2008 at $\$ 1,000$ per LYON, representing a yield to maturity of $4 \%$ (computed on a semi-annual bond equivalent basis).

All LYONs are subordinated to all existing and future senior indebtedness of the Company.

Each LYON is convertible at the option of the holder at any time on or prior to maturity, unless previously redeemed or otherwise purchased by the Company, into common stock of the Company at a conversion rate of 19.509 shares per 1992 LYON and 14.156 shares per 1993 LYON. The LYONs may be required to be purchased by the Company, at the option of the holder, as of December 11, 1997 and December 11, 2002 for the 1992 LYONs and as of November 1, 2000 for the 1993 LYONs, at the issue price plus accrued original issue discount. The Company, at its option, may elect to pay the purchase price on any particular purchase date in cash or common stock, or any combination thereof.

In addition, prior to December 11, 1997 for the 1992 LYONs and prior to November 1, 2000 for the 1993 LYONs, the LYONs will be purchased for cash by the Company, at the option of the holder, in the event of a change in control of the Company. Beginning on December 11, 1996, for the 1992 LYONs and on November 1, 2000 for the 1993 LYONs, the LYONs are redeemable for cash at any time at the option of the Company in whole or in part at the issue price plus accrued original issue discount through the date of redemption.

## NOTE E--INCOME TAXES

Effective December 27, 1992, the Company adopted the provisions of Statement No. 109, "Accounting for Income Taxes." The Company's adoption in 1993 of Statement No. 109 did not result in a material adjustment and was recognized in the results of operations. The Company chose not to restate prior years' results or disclosures as permitted by the Statement.

Club commenced operations in 1986 and incurred losses through 1989. The resulting net operating loss carryforward was partially utilized in 1991 and fully utilized in 1992.

The income tax provision consists of the following:

| $\begin{gathered} 52 \text { Weeks } \\ \text { Ended } \\ \text { December 25, } \\ 1993 \end{gathered}$ | $\begin{aligned} & 52 \text { Weeks } \\ & \text { Ended } \\ & \text { December 26, } \\ & 1992 \end{aligned}$ | $\begin{aligned} & 52 \text { Weeks } \\ & \text { Ended } \\ & \text { December 28, } \\ & 1991 \end{aligned}$ |
| :---: | :---: | :---: |
|  | (in thousands) |  |
| \$ 38,410 | \$ 22,887 | \$ 12,089 |
| 9,026 | 3,386 | 2,908 |
| $(4,333)$ | $(2,012)$ | $(2,502)$ |
| \$ 43,103 | \$ 24,261 | \$ 12,495 |
|  |  |  |

The tax effected components of deferred income tax accounts as of December 25, 1993 are as follows:


The components of deferred income tax (benefit) are as follows:

|  | $\begin{aligned} & 52 \text { Weeks } \\ & \text { Ended } \\ & \text { December 26, } \\ & 1992 \end{aligned}$ | $\begin{gathered} 52 \text { Weeks } \\ \text { Ended } \\ \text { December 28, } \\ 1991 \end{gathered}$ |
| :---: | :---: | :---: |
|  | (in thousands) |  |
| Excess of tax over book depreciation. | \$ 470 | \$ 67 |
| Inventory costs capitalized for tax purposes. | (526) | (435) |
| Vacation pay. | (380) | (305) |
| Self-insurance costs. | $(3,032)$ | $(1,941)$ |
| Capitalized leases. | 720 | 368 |
| Deferred book loss benefit recognized. | 888 | 148 |
| Other items, net. | (152) | (46) |
| Pre-opening costs........................................... | -- | (358) |
| Total deferred benefit. | \$(2, 012) | \$ 2,502 ) |
|  | ------ |  |

The following schedule is a reconciliation of income taxes at the federal statutory rate to the provision for income taxes:

Tax computed at the statutory rate.
State taxes net of federal benefit.
Nondeductible goodwill amortization
Nondeductible merger costs
Other items, net
Provision for income taxes

52 Weeks

## Ended

December 25,
1993

## 52 Weeks

 EndedDecember 26, 1992
(in thousands)
$\$ 37,282$
5,326
483
--
12
-----
$\$ 43,103$
------

| $\$ 21,098$ | $\$ 9,136$ |
| ---: | ---: |
| 3,330 | 1,598 |
| -- | -- |
| -- | 1,700 |
| $(167)$ | 61 |
| -------- |  |
| $\$ 24,261$ | $\$ 12,495$ |
| --------------- |  |

NOTE F--COMMITMENTS AND CONTINGENCIES
Leases

The Company conducts its operations in various leased facilities under leases that are classified as operating leases for financial statement purposes. The leases provide for the Company to pay real estate taxes, common area maintenance, and certain other expenses, including, in some instances, contingent rentals based on sales. Lease terms, excluding renewal option periods exercisable by the Company at escalated rents, expire between 1994 and 2015. In addition to the base lease term, the Company has various renewal option periods. Also, certain equipment used in the Company's operations is leased under operating leases. A schedule of fixed operating lease commitments follows:

|  | $\begin{gathered} \text { December } 25, \\ 1993 \end{gathered}$ |
| :---: | :---: |
|  | (in thousands |
| 1994 | \$ 93,960 |
| 1995 | 92,987 |
| 1996 | 86,246 |
| 1997 | 80,333 |
| 1998 | 76,658 |
| Thereafter | 318,390 |
|  | \$748, 574 |
|  | ------- |

The above amounts include 27 stores leased but not yet opened as of December 25, 1993. The Company is in the process of opening new stores in the ordinary course of business and leases signed subsequent to December 25, 1993 are not included in the above described commitment amount. Rent expense, including equipment rental, was approximately $\$ 91,005,000, \$ 71,820,000$ and \$61,656,000, during 1993, 1992 and 1991, respectively.

Other
Certain holders of the Company's common stock have limited demand registration rights. The costs of such registration will generally be borne by the Company.

The Company is involved in litigation arising in the normal course of its business. In the opinion of management, these matters will not materially affect the financial position or results of operations of the Company.

As of December 25, 1993, the Company has reserved 11, 053,542 shares of unissued common stock for conversion of the subordinated notes (see Note D).

NOTE G--EMPLOYEE BENEFIT PLANS
Stock Option Plans
As of December 25, 1993, the Company had reserved 11,367,136 shares of common stock for issuance to officers and key employees under its 1986 and 1987 Incentive Stock Option Plans, its 1988 and 1989 Employees Stock Option Plans, its Directors Stock Option Plan and the Club Incentive Stock Option Plan. Under these plans, the option price must be equal to or in excess of the market price of the stock on the date of the grant or, in the case of employees who own $10 \%$ or more of common stock, the minimum price must be $110 \%$ of the market price.

Options granted to date become exercisable from one to four years after the date of grant, provided that the individual is continuously employed by the Company. All options expire no more than ten years after the date of grant. Options to purchase 2,556,848 shares were exercisable at December 25, 1993. No amounts have been charged to income under the plan.

|  | Number of Shares |
| :---: | :---: |
| Outstanding at December 30, 1990. | 5,964,519 |
| Granted. | 3,217,530 |
| Canceled. | 364,611 |
| Exercised. | 1,579,224 |
| Outstanding at December 28, 1991. | 7,238,214 |
| Granted. | 1,705,575 |
| Canceled. | 509,688 |
| Exercised. | 2,609,971 |
| Outstanding at December 26, 1992. | 5,824,130 |
| Granted. | 1,476,468 |
| Canceled. | 299,752 |
| Exercised. | 1,190,352 |
| Outstanding at December 25, 1993. | 5,810,494 |

## Other Stock Options

On December 28, 1987, a nonqualified option to purchase 2,099,997
shares of common stock was issued to the Company's chief executive officer. The option with respect to 299,997 shares was exercisable upon issuance, with the balance exercisable one-third each year commencing one year from the date of issue. Options to purchase an aggregate of 224,997 shares were also issued to two of the Company's principal officers.

The exercise price on the above described nonqualified options is $\$ .63$ per share. Options for 299,997 shares were exercised in February 1988. In 1990, options for 149,997 shares were exercised and options for 75,000 shares were canceled. In 1991, options for 600,000 shares were exercised. In 1992, options for the remaining 1,200,000 shares were exercised.

## Employee Stock Purchase Plan

In October 1989, the Board of Directors approved an Employee Stock Purchase Plan, which permits eligible employees to purchase common stock from the Company at $90 \%$ of its fair market value through regular payroll deductions. The maximum number of shares eligible for purchase under the plan is 750,000.

## Retirement Savings Plan

In February 1990, the Board of Directors approved a Retirement Savings Plan, which permits eligible employees to make contributions to the plan on a pretax salary reduction basis in accordance with the provisions of Section 401(k) of the Internal Revenue Code. The Company makes a matching stock contribution of $50 \%$ of the employee's pretax contribution up to a maximum of $3 \%$ of the employee's compensation in any calendar year. The Office club plan provided a cash match up to certain limits. The Office Club Plan was terminated in early 1993 and all employees were given the opportunity to join the Depot plan.

## NOTE H--CAPITAL STOCK

In May 1993, the Board of Directors and stockholders approved an amendment to the Company's Certificate of Incorporation, which increased the authorized number of shares of common stock from $100,000,000$ to $200,000,000$ shares. As of December 25, 1993, there were 1,000,000 shares of $\$ .01$ par value preferred stock authorized of which none are issued or outstanding.

Common Stock
On June 7, 1991, 4, 290, 000 shares of common stock were sold to a subsidiary of Carrefour, a French hypermarket retailer, at a price of $\$ 9.33$ per share.

On December 24, 1991, the Company completed a public offering of 6,900,000 shares of common stock at $\$ 14.00$ per share.

## NOTE I--ACQUISITIONS

On May 17, 1993, the Company acquired substantially all of the assets and assumed certain of the liabilities of the office supply business of Wilson Stationery \& Printing Company ("Wilson"), a contract stationer based in Houston Texas. The Company issued 663,881 shares of common stock, representing $\$ 15,000,000$ at market value at date of issuance, in exchange for the acquired net assets of Wilson. This acquisition was accounted for as a purchase.

On September 13, 1993, the Company acquired the common stock of Eastman Office Products Corporation ("Eastman"), a contract stationer and office furniture dealer headquartered in California that operates primarily in the western United States. In connection with the acquisition, the Company issued $2,693,053$ shares of common stock with a market value of approximately $\$ 79,707,000$ and paid out $\$ 20,001,000$ in cash. This acquisition was accounted for as a purchase. The Company has allocated the purchase price to the assets acquired and liabilities assumed based on information obtained to date. The allocation will be finalized when all necessary information regarding the fair values of the assets and liabilities is available. The Company also acquired the outstanding preferred stock of Eastman for $\$ 13,158,000$. Additionally, the Company offered to purchase for cash pursuant to a tender offer $\$ 90,000,000$ principal amount of Eastman, Inc.'s 13\% Series B Subordinated Notes due 2002 (the "Notes"). Pursuant to the tender offer, in October 1993 the Company purchased $\$ 81,750,000$ principal amount of the Notes for $\$ 103,414,000$ in cash.

The excess of the cost over the fair value of net assets acquired for the above acquisitions is being amortized over 40 years on a straight-line method. The Company's Consolidated Statement of Earnings includes the operating results of acquisitions from the respective dates of the purchases. The following represents the pro forma results of operations assuming the acquisitions of Eastman and Wilson had taken place on December 29, 1991.

> 52 Weeks Ended December 25, 1993
> 52 Weeks Ended December 26, 1992
> (in thousands, except per share amounts) (unaudited)
\$2, 828,630
\$2, 078, 504
62,520
.65

37, 841

This pro forma information is not necessarily indicative of the actual results of operations that would have occurred had the acquisitions been made as of December 29, 1991, or of results which may occur in the future.

NOTE J - SUPPLEMENTAL INFORMATION OF NONCASH INVESTING AND FINANCING ACTIVITIES
The Consolidated Statements of Cash Flows for 1993 and 1992 do not include noncash financing transactions of $\$ 3,525,000$ and $\$ 21,882,000$, respectively, relating to additional paid in capital associated with tax benefits of stock options exercised and \$8,754,000 for 1993 associated with accreted interest on convertible, subordinated notes.

The Consolidated Statement of Cash Flows for 1993 does not include noncash investing and financing transactions associated with common stock issued for the acquisition of net assets of Wilson and of Eastman. The components of the transactions are as follows:
(in thousands)


NOTE K - RECEIVABLES SOLD WITH RECOURSE
The Company has two private label credit card programs which are managed by financial services companies. All credit card receivables sold to the financial services company under one of these programs were sold on a recourse basis. Proceeds to the Company for such receivables sold with recourse were approximately $\$ 185,000,000, \$ 138,000,000$ and $\$ 123,000,000$ in 1993, 1992 and 1991, respectively. The Company's maximum exposure to off-balance sheet credit risk is represented by the outstanding balance of private label credit card receivables with recourse, which totaled approximately $\$ 39,900,000$ at December 25,1993 . The financial services company periodically estimates the percentage to be withheld from proceeds for receivables sold to achieve the necessary reserve for potential uncollectible amounts. The Company expenses such withheld amounts at the time of sale to the financial services company.

NOTE L - QUARTERLY FINANCIAL DATA (UNAUDITED)

|  | First Quarter | Second Quarter | Third Quarter | Fourth Quarter |
| :---: | :---: | :---: | :---: | :---: |
|  |  | sands, exc | per share d |  |
| FISCAL YEAR ENDED DECEMBER 25, 1993 |  |  |  |  |
| Net sales. | \$582, 115 | \$527, 871 | \$659,925 | \$809,583 |
| Gross profit(a) | 133,632 | 122,671 | 151,478 | 191,284 |
| Net earnings. | \$ 14,138 | \$ 10, 861 | \$ 17,206 | \$ 21, 212 |
| Net earnings per common share. | \$ ${ }^{-1-----15}$ | \$ . 12 | \$ . 18 | \$ . 22 |
| FISCAL YEAR ENDED DECEMBER 26, 1992 ( |  |  |  |  |
| Net sales. | \$433, 303 | \$386,832 | \$434,793 | \$478, 037 |
| Gross profit(a). | 99,845 | 88,758 | 100,303 | 109, 754 |
| Earnings before extraordinary item. | 9,351 | 6,451 | 9,758 | 12,232 |
| Extraordinary item............ | , | . | , | 1,396 |
| Net earnings. | \$ 9,351 | \$ 6,451 | \$ 9,758 | \$ 13,628 |
| Earnings per common share before extraordinary item. | \$ . 10 | \$----- | \$ ${ }^{-1----1}$ | \$ . 13 |
| Extraordinary item........................................ | --- | --- | --- | . 02 |
| Net earnings per common share. | \$ . 10 | \$ . 07 | \$ . 11 | \$ . 15 |
|  | --- | --- | ---- | ------- |

(a) Gross profit is net of occupancy costs.

